

## London Borough of Harrow

### CABINET FORWARD PLAN ( 1 February 2007 - 31 May 2007 )

#### MONTH:- February

Under the London Borough of Harrow's new Executive arrangements, the Leader must prepare a Forward Plan to cover a period of four months, beginning on the first day of each month. This Plan contains matters which the Leader has reason to believe will be subject of a key decision to be taken by the Executive, Committee of the Executive, individual Members of the Executive, officers, area committees or under joint arrangements in the course of the discharge of an executive function during the period covered by the Plan.

#### **Key Decisions – Definition**

A decision related to an executive function which will result in the council incurring expenditure which is, or the savings of which are, significant having regard to the local authority's budget for the service or function to which the decision relates.

Or

A decision which is likely to have a significant impact on 2 wards or more. Decisions which will have a significant impact on communities in 1 ward can also be key.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
<b>FEBRUARY</b>						
Revenue Budget 2007/8 and Housing Revenue Account 2007/8 and LMS Formula Changes	To recommend the Revenue Budget and approve the Housing Revenue Account and to agree the schools funding formula	Cabinet Council	15 February 2007 22 February 2007	Cllr David Ashton  Myfanwy Barrett, Director of Financial and Business Strategy myfanwy.barrett@harrow.gov.uk tel:020 8420 9269	Internal, Schools Forum and all schools	Letters and Guidance from DfES
Capital Programme 2007/8	Approve the Capital Programme	Cabinet	15 February 2007	Cllr David Ashton	Internal only	None

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				Myfanwy Barrett, Director of Financial and Business Strategy myfanwy.barrett@harrow.gov.uk tel:020 8420 9269		
Treasury Management and Prudential Indicators 2007/8	To approve the prudential indicators	Cabinet	15 February 2007	Cllr David Ashton  Myfanwy Barrett, Director of Financial and Business Strategy myfanwy.barrett@harrow.gov.uk tel:020 8420 9269	None	None
Implementation of the Clean Neighbourhoods and Environment Act 2005	To agree the Implementation Timetable and the Policies decisions to underpin the introduction of Fixed Penalty Notice and related enforcement processes	Cabinet	15 February 2007	Cllr Mrs Kinnear  Andrew Trehern, Executive Director (Urban Living) gareth.lywelyn-roberts@harrow.gov.uk tel:020 8736 6230	Consultation with lead Members and officers, key partner agencies and Council services. Proposals for consultation with residents and stakeholders will be contained within the report.	Clean Neighbourhoods and Environment Act 2005. Guidance on the Environmental Protection Act 1990, Clean Neighbourhoods Act 2005 and related legislation.
Integrated Mental Health Service	That (1) the draft Section 31 legal agreement to establish integrated	Cabinet	15 February 2007	Cllr Eric Silver  Penny Furness-Smith, Director of	A project steering group with senior staff from CNWL and the Council	None.

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	<p>mental health services in Harrow be agreed;</p> <p>(2) officers be instructed to consult with staff and Trades' Unions with a view to achieving a transfer of Council staff to Central Northwest London NHS Mental Health Trust through a TUPE arrangement.</p>			<p>Adult Community Care Services  lesley.parker@harro  w.gov.uk tel:020  8424 1022</p>	<p>has developed the draft Section 31 Partnership agreement.</p> <p>The Mental Health Partnership is regularly updated about progress having welcomed the proposal to develop such an agreement.</p> <p>The principle of the creation of a single service with single management supported by a single complaints process is supported and in line with the most recent guidance on management with the NHS and local authorities.</p> <p>The joint commissioning strategy was developed as a participation process with 2 facilitated</p>	

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					<p>workshops. A key priority was integrated service with clear and seamless pathways for users.</p> <p>Statutory consultation will be undertaken with staff and trade unions about transfer to CNWL under a TUPE arrangement, if Cabinet agrees this. Statutory consultation will be undertaken if there are any proposals in the future with the integrated service for significant service changes.</p>	
Main Allocation of Grants 2007/8	Approve the recommendations made by the Grants Advisory Panel relating to individual reports and approve the overall Grants	Cabinet	15 February 2007	Cllr David Ashton  Myfanwy Barrett, Director of Financial and Business Strategy parveen.vasdev@harrow.gov.uk tel:020	None in relation to this report but Grants officers held two workshops in August 2006 jointly with HAVS to advise the	None at present.

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	budget.			8424 7625	organisations on the grants process.	
<b>MARCH</b>						
Determination of Admission Arrangements 2008/09	To determine the admission arrangements to apply to Harrow community primary and high schools for the 2008/09 academic year, taking into account the recommendations of the Harrow Admissions Forum	Cabinet	15 March 2007	Cllr Janet Mote  Madeleine Hitchens madeleine.hitchens@harrow.gov.uk tel:020 8424 1398	Copies of proposed schemes of co-ordination, the current admission arrangements, plus details of the proposals from the Harrow Admissions Forum were circulated to all Harrow schools, all other admission authorities in the relevant area and neighbouring Local Authorities as required under the Education (Determination of Admission Arrangements) Regulations 1999. In addition, consultation specifically on the sibling link was undertaken	Cabinet report - 6 April 2006 - Determination of Admission Arrangements for 2007/2008

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					through the Harrow People magazine and the full consultation report was posted on the Harrow Council website.	
Harrow Sixth Form Collegiate	Approval in principle to make temporary use of Capital Programme Funding.	Cabinet	15 March 2007	Cllr Janet Mote Geoff Wingrove, Director of Strategic Services (People First) chris.melly@harrow.gov.uk tel: 020 8420 9270	Consultation has occurred	Appendices on the Harrow Sixth Form Collegiate Bid, previous report to Cabinet and Learning and Skills Council documents
Extended Schools Strategy	Approve the strategy	Cabinet	15 March 2007	Cllr Janet Mote Javed Khan, Director of Lifelong Learning and Cultural Services kashmir.takhar@harrow.gov.uk tel: 020 8420 9332	Period of consultation will have taken place during an 8 week period before the report is presented to Cabinet.	None
<b>APRIL</b>						
Harrow's Integrated Property Services Partnership	To receive and agree the recommendations of the HIPSP project board and	Cabinet	19 April 2007	Cllr Chris Mote Eddie Collier, Interim Head (Property and Facilities Services)	Details of the project consultation process will be contained within	Harrow's Integrated Property Services Partnership report to Cabinet - 6/4/06

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	appoint the property partnership contractor/s			(Urban Living) eddie.collier@harrow.gov.uk tel:020 8424 7670	the report	
<b>MAY</b>						

If you have comments on any of the issues raised in the Forward Plan please contact the lead officer whose details are indicated. Alternatively contact Alison Atherton, Senior Professional Democratic Services (Corporate) on telephone no. 020 8424 1266 or by email: [alison.atherton@harrow.gov.uk](mailto:alison.atherton@harrow.gov.uk)

## CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
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People First – Children’s Services	Janet Mote	Riverside Cottage 15 Eastcote Road Pinner HA5 1EA	020 8868 0315	<a href="mailto:Janet.Mote@harrow.gov.uk">Janet.Mote@harrow.gov.uk</a>



<b>Portfolio</b>	<b>Councillor</b>	<b>Address</b>	<b>Telephone no.</b>	<b>Email</b>
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